



MARK R. JOHNSON  
Mayor

# CITY OF COVINGTON

## BUILDING PERMITS OFFICE

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### BUILDING PERMIT APPLICATION

Application fees are not refundable or transferrable. Fill out all applicable fields or application will not be accepted.

Project Location/Municipal Address \_\_\_\_\_  
 \_\_\_\_\_

Lot # \_\_\_\_\_ Square # \_\_\_\_\_ Flood Zone \_\_\_\_\_ Zoning \_\_\_\_\_

Subdivision \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Property Owner(s)**

\_\_\_\_\_  
 Name \_\_\_\_\_  
 \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 \_\_\_\_\_  
 Architect/Engineer/Designer's E-mail and Phone \_\_\_\_\_  
 Type of Construction: Residential  Commercial   
 \_\_\_\_\_  
 Name of Commercial Development \_\_\_\_\_  
 \_\_\_\_\_  
 Owner's Email \_\_\_\_\_

**Contractor(s)**

\_\_\_\_\_  
 Name \_\_\_\_\_  
 \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 \_\_\_\_\_  
 Job Supervisor \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 \_\_\_\_\_  
 State License Number \_\_\_\_\_  
 \_\_\_\_\_  
 Contractor's Email \_\_\_\_\_

**Type of Work:** (please check)

Build New  Renovate  Addition  Demolition  Pool   
 Garage/Accessory Building  Clear/Fill  Underbrushing  Move House   
 Parking Lot \_\_\_\_\_ Other \_\_\_\_\_

Describe work to be performed: \_\_\_\_\_  
\_\_\_\_\_

Height of Building \_\_\_\_\_ Number of Stories \_\_\_\_\_ Corner Lot \_\_\_\_\_ Rear Yard \_\_\_\_\_

SETBACKS: Front Yard \_\_\_\_\_ Side Yard \_\_\_\_\_ Rear Yard \_\_\_\_\_

Previous Use of Building *(if applicable)* \_\_\_\_\_

Proposed Use of Building *(if applicable)* \_\_\_\_\_

Job Cost Estimate \_\_\_\_\_ Square Feet Under Beam \_\_\_\_\_

Electrical Contractor \_\_\_\_\_ License # \_\_\_\_\_

Mechanical Contractor \_\_\_\_\_ License # \_\_\_\_\_

Plumbing Contractor \_\_\_\_\_ License # \_\_\_\_\_

This permit shall be cancelled if work described is not commenced within three (3) months.

All projects in Flood Zone A or B will require an elevation certificate, and all building permit applications shall detail the existing preconstruction natural and man-made drainage features located on the parcel in question. This application shall also detail all proposed drainage and site improvement. (Ord. No. 2008-33, 9-23-08)

The issuance of this permit does not verify if the property to which this building permit applies is subject to a wetlands determination or permit from the U.S. Army Corps of Engineers.

All commercial projects need Fire Marshal Approval, Department of Health Approval, Parking Plans, Landscaping Plans and Drainage Plans (unless only an interior renovation).

**NO EXCEPTIONS**

**All commercial and residential job sites must have a concrete containment site.**

I hereby certify that I have read and examined this application and know the information to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**For office use only**

**Approved**

**Denied**

**Comments** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reviewed by** \_\_\_\_\_ **Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**PAID** \_\_\_\_\_