Questions and Answers to Request for Proposal

**Question 1**
Would you please amend your RFP to include a restriction on the age of trucks?

**Answer 1**
We will not be making that amendment to the RFP. However, if you feel that the age of your trucks is a selling point for your company's services, I would strongly urge you to include that information in the technical proposal portion of your RFP.

**Question 2**
As referenced in Background #2; current billing does not reflect the approximately 4700 solid waste customers listed in the RFP. Are there any developments that are driving this increase or is this an error?

**Answer 2**
We have new subdivisions and developments that are currently in the subdivision approval phases. Additionally, there are businesses that receive water and sewer services from the city that have “opted out” of collection services. In sum, should those businesses “opt in” and should pending developments take place, a 4700 count would be realistic.

**Question 3**
Will there be a performance or bid bond required and if so what amount?

**Answer 3**
Yes. In the contract, the contractor will be required to furnish and at all times during the contract maintain in full force and effect, one of the following instruments as security (in the amount of 10% of projected annual revenue of first year) for the performance of the contract: a corporate surety bond, letter of credit or corporate guaranty. Specific details of this requirement will be discussed with the chosen contractor.

**Question 4**
Green Waste is currently required to be collected on a frequency of more than 2 times per month as listed in section 7.10; is this requirement now changing or should that be listed as weekly?

**Answer 4**
This requirement would be changing as reflected in the RFP.
**Question 5**
Under section 7.13; can these services be quantified listing the number of weekly services and container size requirements at each of these facilities?

**Answer 5**
Number of weekly services should mirror collection services in the RFP (ie. Once per week for solid waste, etc.)
Number and sizes of containers are listed below.
City Hall/Greater Covington Center
1 – 8 yard dumpster
6 – 96 gallon carts
3 – 65 gallon recycle carts

Trailhead
Green waste only

Department of Public Works
5 – 30 yard dumpsters
1 – 8 yard dumpster

Fire Department
1 – 6 yard dumpster

Police Department
1- 8 yard dumpster
4 - 65 gallon recycle carts

Bogue Falaya Park
1 - 8 yard dumpster

1st Avenue Park
Green waste only

Gallagher Park
Green waste only

Atkins Park
Green waste only

Recreation Complex
1 – 8 yard dumpster
**Question 6**
The RFP requires all services to be on one day. This is very troublesome for probably every garbage company but the incumbent, as it would require 7 or 8 trucks and drivers to work only one day per week. The more efficient use of resources is to have 1 truck work 5 days and another 3, or some combination thereof so that the driver get a week’s work. Can we submit a proposal that includes that kind of truck/worker utilization?

**Answer 6**
It would be considered a non-responsive bid as it would not adhere to the requirements of the RFP.

**Question 7**
There is no direct language on price adjustments other than they can be requested. Is it expected that we submit suggestions in the RFP for future price adjustments and house count methods, or is it your intention to have a five year firm price.

**Answer 7**
Because the financial proposal portion of the RFP requires that pricing be listed per customer, it is our intention to have a five year firm price. Future mutually agreed-upon price adjustments will be driven by house count.

**Question 8**
Is it expected that all proposers have new equipment and carts, or will the incumbent be allowed to keep using the current carts into a new contract?

**Answer 8**
New carts are not a requirement of the RFP.

**Question 9**
Are any No Bid responses allowed? Can a proposer, say, bid only one service and No Bid the others?

**Answer 9**
Yes, a “no bid” on a particular service is allowable. For example, a proposer may submit a bid for solid waste and recycling and a “no bid” for green waste.

**Question 10**
Is there a limit on the amount of Bulk Waste that a resident can put to the curb for one collection?

**Answer 10**
No, there is no limit.
**Question 11**
What is the present monthly rate paid per household to the present contractor?

**Answer 11**
$15.02

**Question 12**
What type of Truck is collecting the Claiborne Place Condos now?

**Answer 12**
Currently, residents are required to drag their carts up to a city block to the nearest large truck accessible street. It is our intention to resolve this issue.

**Question 13**
How many Condos are in this complex?

**Answer 13**
Currently, there are 26.

**Question 14**
Is Green Waste also collected from the Condos?

**Answer 14**
Yes

**Question 15**
Where is the Green Waste being disposed of now?

**Answer 15**
The current contractor disposes of all waste and certifies that it is being properly disposed of at a proper disposal site in accordance with all federal and state requirements.

**Question 16**
Does the city still have a composting site that is used for Green Waste?

**Answer 16**
No.

**Question 17**
What type of Bags are used for Green Waste Collection?

**Answer 17**
We have no bag type requirement.
**Question 18**
Is it required that the contractor pickup lose leaves and other small green waste that is not containerized or bagged?

**Answer 18**
All green waste should be picked up when possible. Should a green-waste set out not meet specifications as described in the RFP or cannot be picked up for any other reason, the Contractor shall leave a clearly explanatory printed or written notice for the customer and notify the city within eight (8) working hours.

**Question 19**
If a Lawn Service Company services a customer and puts the green waste to the road, is the contractor responsible to collect this also?

**Answer 19**
If it is the regular lawn care of a customer that would ordinarily be performed by the customer, the contractor is responsible to collect it. However, if it is a tree cut by a tree service contractor, the tree service contractor is responsible for carry off.

**Question 20**
How many tons of recyclables are collected on an annual basis?

**Answer 20**
As reporting tonnage is not a requirement of the current contract, this information is not available to us at this time. A request has been made to the current contractor. Any information supplied to us will be updated here.

**Question 21**
Can you provide a copy of the reports that the present contractor provides to you on a monthly basis?

**Answer 21**
Under the current contract, the contractor is not required to provide monthly tonnage reports.

**Question 22**
How many homes participate in recycling presently?

**Answer 22**
Approximately, 55% of customers.

**Question 23**
How many customers have backdoor service?

**Answer 23**
Approximately, 20 customers have elderly/handicapped service.
**Question 24**  
How many Green Waste containers are at the City Facilities? (size, type, service levels)

**Answer 24**  
We do not have green waste containers

**Question 25**  
Does the City presently use Compactors with this service?

**Answer 25**  
The city does not compact waste on site.

**Question 26**  
How frequent are the roll offs replaced and dumped?

**Answer 26**  
Currently, we use approximately 5 or 6 roll offs per year for scheduled area clean-ups. We typically use 2 per clean up. Each roll off is placed in a designated area for approximately a week then is picked up.

**Question 27**  
When you say “Collection assistance”, does that mean we will provide the city with employees to pick up litter or does the contractor just have to collect the bags that are left on the side of the road?

**Answer 27**  
The contractor would merely be required to collect the bags.

**Question 28**  
During Spring Cleanup what is the size of green waste containers?

**Answer 28**  
We do not use containers for green waste. Green waste is simply put curbside.

**Question 29**  
On the household hazardous waste collection day, where is the hazardous materials being disposed of presently?

**Answer 29**  
We currently do not have a household hazardous waste collection day.

**Question 30**  
Who presently collects it?

**Answer 30**  
We currently do not have a household hazardous waste collection day.
**Question 31**  
Who handles HHW content in roll off after collection day?

**Answer 31**  
We currently do not have a household hazardous waste collection day.

**Question 32**  
Does the city have or know of a facility that accepts green waste exclusively?

**Answer 32**  
No

**Question 33**  
Can green waste be disposed of at any disposal site in accordance with all federal and state regulations?

**Answer 33**  
Yes

**Question 34**  
Why does the green waste have to be separated from the solid waste when it is comingled at the local disposal facilities?

**Answer 34**  
If a customer would comingle solid waste & green waste in their solid waste cart, we would expect the solid waste contractor to pick it up. It was merely our intent in the RFP to allow for the possibility of more than one contract award- 1 for Solid Waste & Recycling and 1 for Green Waste, if and only if the awarding of more than one contract is in the best interest in the city.

**Question 35**  
If the contract for the green waste is awarded to the same contractor as the contract for the solid waste, can the contractor comingle the green waste and solid waste since they are going to be disposed of at the same approved disposal facility?

**Answer 35**  
Yes

**Question 36**  
2. Section 6.2 states that “The purpose of this procurement is to achieve the following goals:” one of these being “Extend street and road life by minimizing heavy truck traffic throughout the City;”
Can you please clarify how providing solid waste collection service on one day weekly as opposed to multiple days weekly reduces the number of times that the collection vehicles travel on the City streets?

For example, if it takes 5 routes to service the City on a weekly basis and one truck enters and exits the City once daily for 5 days to service each route, the distance travelled on the City streets is the same as 5 trucks running all 5 routes on one day of the week.

**Answer 36**

While we would like to extend street and road life by minimizing heavy truck traffic throughout the city, the consolidation of collection to one day per week is to minimize the number of days materials are set out. Currently, all waste is picked up citywide on one day per week leaving curbsides clear citywide for the remainder of the week.

**Question 37**

Would the City accept alternate proposals in response to the RFP that provided for weekly solid waste and recycling collection service on multiple days of the week in order that the City may compare the cost savings of multiple day service versus the aesthetic value of having all the carts set out and picked up on a single service day as is currently proposed in the RFP?

**Answer 37**

While i understand your perspective, the RFP specifies a one-day per week pick-up. As per the city attorney, any proposal that specifies any other pick-up schedule will be considered unresponsive.