



MIKE COOPER
Mayor

CITY OF COVINGTON

FACILITIES DEPARTMENT

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BOGUE FALAYA PARK AND PAVILION RENTAL FEES, RULES AND REGULATIONS

BOGUE FALAYA PAVILION RENTAL ONLY

4-Hour Rental: \$200.00 (park remains open to the public; includes 2-hour setup, 1-hour cleanup; must be out of park by 5 p.m. central standard time or 7 p.m. daylight savings time)

Wedding Rental: \$400.00 (park remains open to the public until 5 p.m. central standard time or 7 p.m. daylight savings time; includes 1/2-day setup/cleaning)

\$600.00 (evening wedding after park hours; must be out of the park by midnight)

After Hours Rental: \$100.00 extra

Over 4 Hours Rental: \$200.00 extra

Deposit: \$250.00 (to be refunded if there is no damage to the park facilities; grounds and all trash is picked up and deposited in the dumpster provided; rental time restrictions are followed)

BOGUE FALAYA PARK AND PAVILION RENTAL

Special Event Fee for Non-profit Organization: \$500.00 / day (exclusive use of park)

1/2-Day Setup Charge: \$250.00 (park remains open to the public)

Special Event Fee for For-Profit Organization: \$1,000.00 / day (exclusive use of park)

1/2-Day Setup Charge: \$250.00 (park remains open to the public)

Nighttime Wedding Park and Pavilion Rental: \$1,000 / night (must be out of the park by midnight)

Deposit: \$250.00 (to be refunded if there is no damage to the park facilities; grounds and all trash is picked up and deposited in the dumpster provided; rental time restrictions are followed)

Please note that alcohol served at any event requires police detail from Covington Police Department paid by customer. \$35.00 / hour per officer (4-hour minimum)

PARK HOURS: 8 a.m. - 5 p.m. (central standard time)

7 a.m. - 7 p.m. (daylight savings time)

Park is CLOSED on Easter, Thanksgiving and Christmas.

RULES AND REGULATIONS

- Alcohol consumed on the premises requires police detail from Covington Police Department. Contact the Event Detail Officer, Covington Police Department at (985) 892-8500.
- No tents, stages, space walks, pony ride, or any such type of ride/play equipment shall be permitted. Items listed do not apply to all Special Events. Refer to the Facilities Manager for more information.
- No boiling seafood on premises; seafood must be brought in already boiled. **NOTE: Shells must be bagged and disposed of outside the park.**
- Pavilion/Park must be cleaned and left in condition as found prior to rental.
- No pavilion rentals on any holidays.

FOR AFTER PARK HOURS EVENTS

- 10:30 p.m. - Music must be turned down to a lower volume.
- 11 p.m. - Music must be turned off and cleanup begun.
- 12 a.m. - Park closes. Everyone must be out of the park.
- All nighttime events require police detail to be present until event has ended. Contact the Event Detail Officer, Covington Police Department at (985) 892-8500.
- Due to parking problems in the area, police officer must be utilized to maintain the integrity of the neighborhood surrounding the park's environs. The Covington Police Detail Officer should be contacted to determine the number of officers required and cost of security.

RENTAL PROCEDURE

- Review Bogue Falaya Park Pavilion Rental Fees, Rules and Regulations.
- Review Lease Agreement (attached for information only; original completed agreement will be provided for your signature).
- Complete Event Application and return to Facilities Department with applicable fees (attached).