



MIKE COOPER
Mayor

CITY OF COVINGTON

PUBLIC WORKS OFFICE

1300 W. 27th Avenue

Post Office Box 778

Covington, Louisiana 70434

phone 985.898.4700

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BARRICADE RENTAL APPLICATION

All applicants will be responsible for pickup and return of barricades to the City of Covington, Department of Public Works Barn, 1300 W. 27th Avenue.

Completed application form, all fees and required deposit must be submitted and paid to a Customer Service Representative at City Hall, 317 N. Jefferson Avenue between the hours of 8:30 am and 2:00 pm, Monday - Friday, in order to receive a Reservation of Barricade Approval no less than 48 hours in advance of barricade pickup.

APPLICATION DATE _____ PICK-UP DATE _____ / TIME _____

EVENT DATE _____ / TIME _____ RETURN DATE _____ / TIME _____

EVENT _____ PROPOSED USE _____

LOCATION ADDRESS _____

NAME OF ORGANIZATION _____

(Category: _____ Civic Non-Profit _____ School _____ Business)

CONTACT NAME _____ PHONE NUMBER _____

ADDRESS _____

NUMBER OF BARRICADES REQUESTED _____

*(FEES: Rental - \$1.50/each per day;
Deposit - \$10/each - maximum of \$100)*

NUMBER OF DAYS _____

(Return before 10:00 am does not count as a rental day. Pickup and returns are not available on Saturday, Sundays, or City Holidays and will not be counted as rental day.)

As an authorized representative of _____, I am requesting that the City of Covington hold our deposit for future rentals until notified otherwise.

To SCHEDULE BARRICADE PICKUP AND RETURN, Contact ANN HARE at the City of Covington, Department of PUBLIC WORKS BARN, 1300 W. 27th Avenue, (985) 898-4700, Monday thru Friday, between the hours of 8:30 am and 2:00 pm.

Damages to and costs for replacement of any unreturned city barricades shall be charged to the organization. Any organization renting any city barricades shall indemnify, defend and hold the city and its employees and agent harmless against all claims, liability, loss, damage or expenses incurred on account of any injury to or death of any person or any damage to property caused by or resulting from rental and use of such city barricades.

_____/_____/_____
APPLICANT SIGNATURE DATE

FOR OFFICE USE

_____ BARRICADES AVAILABLE

RESERVATION APPROVAL Confirmed by _____ at Public Works _____ AM/PM

\$ _____ RENTAL FEE COLLECTED

\$ _____ DEPOSIT COLLECTED (\$10 per barricade - maximum of \$100)

_____/_____/_____
Customer Service Representative Date