



MARK R. JOHNSON
Mayor

CITY OF COVINGTON

PUBLIC RECORDS

317 North Jefferson Avenue

Post Office Box 778

Covington, Louisiana 70434

phone 985.892.1811

website www.covla.com

PUBLIC RECORDS REQUEST

APPLICATION DATE _____ / _____ / _____

NAME _____

ADDRESS _____

Street

City

State

Zip Code

PHONE NUMBER _____ EMAIL ADDRESS _____

DOCUMENT REQUESTING _____

FOR OFFICE USE ONLY:

Estimated Total Pages _____

Estimated Amount Due _____

Date and Time _____
(within 3 business days)

Signature _____
Covington Employee

FOR OFFICE USE ONLY:

Amount Paid _____

Date Paid _____

Signature _____
Customer Service Representative

I understand that the amount charged is only an estimated amount, and that additional charges may be due upon pickup.

SIGNATURE _____

All in accordance with LA RS § 44:33