

HUMAN RESOURCES



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Mayor

CITY OF COVINGTON

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Labor II – Streets SIGNS/BARRICADES/SAFETY

Position #: 353
Work Location: Public Works
Reports To: Supervisor
Rate of Pay: \$12.00 per hour
Full Time, Non-Exempt position. Eligible for Overtime

City Conformance Statement:

In the performance of the below respective tasks and duties all employees are expected to conform to the following:

- Perform quality work within deadlines with or without direct supervision
- Interact professionally with other employees, customers and suppliers
- Work effectively as a team contributor on all assignments
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and customers.

General Job Description:

Responsible for the maintaining City property through the use of multiple small tools (i.e. shovels, weed eaters, riding mowers, etc.) while taking direction from direct supervisor.

Essential Functions:

- Performs remedial work around City property
- Operates dump truck to locations as needed
- Assists in preparing culverts, spreading dirt, and cleaning ditches
- Assists in conducting road cut repairs
- Maintain and repair any and all malfunctioning equipment at the direction of supervision
- Analyzes situations and conduct repairs in timely manner and by deadline based on supervisor direction
- On Call, defined as availability 24 hours a day, 7 days a week
- Willingness to obtain proper certification relative to one's current position
- Responsible for maintaining barricades and signs throughout the city including installation, removal and maintenance.
- Ability to communicate with citizens, co-workers, supervisors and other city departments.
- Responsible for securing dottie locates and performing installation or removal of signs in a safe manner.
- Must be able to respond to Emergency calls after normal working hours.
- Ability to operate equipment needed during the installation of signs including gas powered hole diggers, manual powered hole diggers, auto-crane, small tools and wrenches.

Qualifications:

- High school graduate or equivalent
- Must possess valid Louisiana driver's license
- Basic verbal and better than average writing skills

PHYSICAL REQUIREMENTS (WITH OR WITHOUT ACCOMODATION):

- Ability to dig with a shovel or use a rake for at least one uninterrupted hour
- Ability to reach overhead, in front and downward
- Ability to lift and carry and load onto a truck or trailer the equivalent of 80-100lb. bag of cement or sand
- Ability to carry and lift overhead so as to put in a dumpster, the equivalent of a full yard size trash bag weighing up to 40lbs.
- Ability to use hand tools such as hammer, screwdrivers, pliers, wrenches, etc.
- Ability to operate power tools such as drill, saws, limb trimmers, etc.
- Ability to sit on and ride/operate a tractor, backhoe, mower, grader, truck, forklift, excavator, for two continuous hours
- Ability to carry and operate gas powered leaf blowers, weed trimmer, and edger
- Ability to load equipment such as tractors, backhoes, excavators, mowers, dozers, graders, onto trucks and trailers
- Ability to lift, pull and twist electric cord and hoses for distance of 100 feet.
- Ability to handwrite
- Ability to verbally communicate
- Ability to ascend and descend a 10 foot ladder and perform jobs while on the ladder such as changing light bulbs, repairing or installing water and sewer lines and drain lines
- Ability to pull the pressurized water hose for 100 feet.
- Ability to lift 90-120 pounds of pipe to shoulder level
- Must be able to work in small tight areas such as drainage basins

This job description does not necessarily cover every task or duty that might be assigned. Employees may be assigned additional responsibilities as necessary.