

HUMAN RESOURCES



MARK R. JOHNSON
Mayor

CITY OF COVINGTON

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PT Laborer and Maintenance – Recreation Complex

Position: 394
Work Location: Recreation Complex
Reports To: Director of Athletic Programs
Rate of Pay: \$10.50 - \$12/hr.
Part Time up to 29 hours per week, Non Exempt position

City Conformance Statement:

In the performance of the below respective tasks and duties all employees are expected to conform to the following:

- Perform quality work within deadlines with or without direct supervision
- Interact professionally with other employees, customers and suppliers
- Work effectively as a team contributor on all assignments
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and customers.

General Job Description:

Responsible for the maintenance and appearance of the fields and landscaping at the Recreation Complex, maintenance and preparation of the baseball fields, and general appearance of the Complex grounds. Requires flexible work schedules, including nights and weekends.

Essential Functions:

- Administers a program of grounds maintenance
- Pick up and hauling of trash in and around complex property
- Preparation and maintenance of baseball fields for weekend games and tournaments
- Performs other duties as assigned by supervisor

Qualifications:

- A high school diploma or equivalent
- Ability to positively interact with public
- Ability to work independently with little direction and supervision

Minimum Required Knowledge, Skills & Abilities:

- Ability to push lawnmower multiple hours at a time
- Ability to hold and operate a 20 pound weed eater multiple hours at a time
- Ability to lift up to 40 pounds

Physical Requirements (with or without accommodation):

- Ability to work outdoors in varying weather conditions
- Ability to dig with a shovel or rake for at least one uninterrupted hour
- Ability to reach overhead, in front, and downward
- Ability to carry and lift overhead so as to put in a dumpster, the equivalent of a full yard size trash bag weighing up to 40 pounds
- Ability to carry and operate lawn equipment such as lawnmower, infield groomer, weed eater, rake, leaf blower, edger, etc.
- Ability to communicate verbally and written as necessary

This job description does not necessarily cover every task or duty that might be assigned. Employees may be assigned additional responsibilities as necessary.

To apply for this position, please complete an application of employment referencing **Position #394** and email to eleggio@covla.com or fax to (985)635-0006.

This position will remain open until March 24, 2022.