

ADDENDUM NO. 1

2022 – Property Insurance RFP Questions:

Asking for additional information:

- Copy of current policies
- Completed casualty supplemental applications (if you've already completed Travelers' applications, I can use those same applications with my carriers)
- Vehicle schedule
- Drivers list
- Property statements of values - In addition to the address listed in the RFP, a schedule listing the following is needed: building, contents, and business income/ extra expense values by location, building year built, year of improvements, especially note age of roofs, square footage, construction type (frame, non-combustible, fire resistive, etc.) Note there should be a current statement of values on file so this doesn't need to be done from scratch.
- 5 year loss run claim history (or longer, 10 years if available), with description of claims over \$25,000
- Effective date of each policy
- City's federal tax ID number

The Request for Proposals does not include a request for policy quotes. The City is seeking to identify a broker based on experience and knowledge. Therefore, the information requested for the purpose of obtaining policy quotes is not pertinent at this time.