

# HUMAN RESOURCES

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**MARK R. JOHNSON**  
*Mayor*

## CITY OF COVINGTON

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### Sewer Operator II

Position #: 326  
Work Location: Public Works  
Reports to: Supervisor  
Rate of Pay: \$14.25 - \$16.25  
Full Time, Non-Exempt. Eligible for overtime

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#### City Conformance Statement:

In the performance of the below respective tasks and duties all employees are expected to conform to the following:

- Perform quality work within deadlines with or without direct supervision
- Interact professionally with other employees, customers and suppliers
- Work effectively as a team contributor on all assignments
- Work independently while understanding the necessity for communication and coordinating work efforts with other employees and customers

#### General Job Description:

Administer, operates, monitors, and maintains the analytical systems pertinent to sewer collection and control the municipal facilities.

#### Essential Functions:

- Operators and maintains sewer collection system ensuring compliance with state and federal environmental protection limits
- Activates emergency procedures in the event of overflow or spill of chemicals or unpurified water. Shuts down the system and notify local emergency responders
- Monitors and samples lift stations, sewer lines throughout the system. Repair lift stations when necessary.
- Conducts running repairs to equipment, or shuts down equipment for more extensive maintenance, and/or repairs. Activates alternate equipment as needed. Request services of outside maintenance vendors for major repairs
- Activates pumps, valves, and other processing equipment to move water through the wastewater collection system
- Reads and interprets meters and gauges on collection system. Adjust controls as needed.
- Retrieves computer reports on collection processes. Prepares reports and maintains logs on meter reading, equipment usage, and all other record keeping requirements.
- Participates in annual refresher training in government regulations and municipal policies on water production, treatment and distribution
- Assists with problems and complaints

- Assists with repairs to the waste water systems
- Assists with completing sewer determinations
- Must be able to perform Sewer Department Supervisor's duties in their absence
- Must be able to work on non scheduled hours in emergency situations, (24/7)
- Performs other duties as assigned by supervisors

**Job Qualifications:**

- Requires at least a high school diploma and 10 years experience, preferably 2 years of college, plus three to five years mechanical experience, including at least one year specializing in chemical treatment of water.
- Must hold a Class II certification working toward a Class III in treatment, distribution, and production.
- Possesses knowledge of tools of the trade, depth perception, being mechanically inclined
- Must be highly organized
- Must have computer skills and knowledge of the latest software in this business
- Must possess a valid Louisiana driver's license

**Physical Demands:**

- Ability to dig with a shovel and/or rake for at least one uninterrupted hour
- Ability to reach overhead, in front and downward
- Ability to lift, carry and load onto a truck and/or trailer the equivalent of 80-100lbs.
- Ability to use hand tools such as hammer, screwdrivers, pliers, wrenches, etc.
- Ability to use hand tools such as drills, saws, and etc.
- Ability to verbally communicate
- Ability to step up and down steps
- Ability to handle 150-pound CL2 cylinders, push and pull cylinders

This job description does not necessarily cover every task or duty that might be assigned. Employees may be assigned additional responsibilities as necessary.

To apply for this position, please complete an application of employment referencing [Position #326](#) and email to [eleggio@covla.com](mailto:eleggio@covla.com).

Applications will be accepted until filled.