

HUMAN RESOURCES



MIKE COOPER
Mayor

CITY OF COVINGTON

317 North Jefferson Avenue
Post Office Box 778
Covington, Louisiana 70434
phone 985.898.4724
fax 985.635.0006
email candrus@covla.com
www.covla.com

Park Maintenance

Position #: 451
Work Location: Bogue Falaya Park
Reports To: Public Works Director/Asst. Public Works Director
Rate of Pay: \$13.50 - \$15.50/hour
Full Time, Non-Exempt position.

City Conformance Statement:

In the performance of the below respective tasks and duties all employees are expected to conform to the following:

- Perform quality work within deadlines with or without direct supervision
- Interact professionally with other employees, customers and suppliers
- Work effectively as a team contributor on all assignments
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and customers.

General Job Description:

To provide a safe and secure park for the community.

Essential Functions:

- Maintain grounds of park daily using tractor, riding mower, weed eater, blowers and gator
- Maintain sand control (holes, erosion, and around trees)
- Empty all trashcans and pick up trash left by users of the park
- Check and repair playground and benches as needed
- Remove all debris from floods and storm damage
- Maintain driveways and walkways
- Clean and perform minor repairs as needed throughout park and structures
- Clean restrooms at least twice daily
- Greet customers for events and ensure they are following contract signed for times and assessing damage (should this occur)
- Maintain all tools and equipment as needed

Qualifications:

- Basic verbal and communication skills
- Ability to work with little to no supervision

PHYSICAL REQUIREMENTS (WITH OR WITHOUT ACCOMODATION):

- Ability to dig with a shovel or use a rake for at least one uninterrupted hour
- Ability to reach overhead, in front and downward
- Ability to lift and carry and load onto a truck or trailer the equivalent of 50lbs.
- Ability to carry and lift overhead so as to put in a dumpster, the equivalent of a full yard size trash bag weighing up to 40lbs.
- Ability to use hand tools such as hammer, screwdrivers, pliers, wrenches, etc.
- Ability to operate power tools such as drill, saws, limb trimmers, etc.
- Ability to carry and operate gas powered leaf blowers, weed trimmer, and edger
- Ability to lift, pull and twist electric cord and hoses for distance of 100 feet.

This job description does not necessarily cover every task or duty that might be assigned. Employees may be assigned additional responsibilities as necessary.

This position will remain open until April 8, 2024.

To apply for this position, go to www.covla.com and complete an online application referencing Job #451.