

# HUMAN RESOURCES

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**MARK R. JOHNSON**  
*Mayor*

## CITY OF COVINGTON

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### Labor I – SEASONAL POSITION

Position #: 452

Work Location: Public Works

Reports To: Streets Supervisor

Rate of Pay: \$12.25 per hour

Full Time, Non-Exempt position. Eligible for Overtime. **This is a seasonal position.**

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#### City Conformance Statement:

In the performance of the below respective tasks and duties all employees are expected to conform to the following:

- Perform quality work within deadlines with or without direct supervision
- Interact professionally with other employees, customers and suppliers
- Work effectively as a team contributor on all assignments
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and customers.

#### General Job Description:

Responsible for maintaining City property through the use of multiple small tools (i.e. shovels, weed eaters, riding mowers, etc.) while taking direction from direct supervisor.

#### Essential Functions:

- Performs remedial work around City property
- Responsible for the maintenance and cleaning of culverts and drain lines
- Responsible for general maintenance of City grounds, including mowing, weed eating, trash pickup
- Performs general maintenance at Public Works facility, including mopping, sweeping, and generalized cleaning

#### Qualifications:

- Valid Louisiana driver's license
- Must be 18 years of age or older
- Basic verbal and writing skills

**PHYSICAL REQUIREMENTS (WITH OR WITHOUT ACCOMODATION):**

- Ability to dig with a shovel or use a rake for at least one uninterrupted hour
- Ability to reach overhead, in front and downward
- Ability to lift and carry and load onto a truck or trailer the equivalent of 80-100lb. bag of cement or sand
- Ability to carry and lift overhead so as to put in a dumpster, the equivalent of a full yard size trash bag weighing up to 40lbs.
- Ability to use hand tools such as hammer, screwdrivers, pliers, wrenches, etc.
- Ability to operate power tools such as drill, saws, limb trimmers, etc.
- Ability to carry and operate gas powered leaf blowers, weed eater, weed trimmer, and edger
- Ability to lift, pull and twist electric cord and hoses for distance of 100 feet.
- Ability to handwrite
- Ability to verbally communicate
- Ability to ascend and descend a 10 foot ladder and perform jobs while on the ladder such as changing light bulbs
- Ability to stoop and bend

**This job description does not necessarily cover every task or duty that might be assigned. Employees may be assigned additional responsibilities as necessary.**

To apply for this position, please complete an application of employment referencing **Position # 452** and email to [eleggio@covla.com](mailto:eleggio@covla.com) or fax to (985) 635-0006.

Applications will be accepted until filled.