

ADDENDUM NO.2

FOR

**SOLID WASTE COLLECTION, RECYCLING SERVICES,
AND GREEN WASTE COLLECTION**

Addendum Publish Date: March 13, 2026

Prepared by:



City of Covington
317 N. Jefferson Ave
Covington, LA 70433

SOLID WASTE COLLECTION, RECYCLING SERVICES, AND GREEN WASTE COLLECTION
ADDENDUM No. 2
March 13, 2026

This Addendum is issued to clarify questions received during the inquiry period. This Addendum forms part of the RFP documents. All provisions of the original RFP shall remain in full force and effect except as modified herein.

A. Revision to Proposal Submission Deadline

The proposal submission deadline is hereby extended.

Original Deadline: March 19, 2026 – 2:00 PM CST

Revised Deadline: March 26, 2026 – 2:00 PM CST

B. Responses to Written Inquiries

1. **Question:** Before our next meeting on this RFP, would please let me know when the new contract would be starting and how many households or units are currently being served?

Answer: For information purposes, the City currently serves approximately 4,273 residential units, 207 commercial accounts, and 51 senior residential units. The new contract will start July 1, 2026

2. **Question:** Attachment F does not state the required bond amount (e.g., percentage of annual contract value, full contract value, or a fixed amount).
- Is Attachment F provided as a sample form, or do you expect a Performance and/or Payment Bond (or a bid bond) to be submitted with the proposal?
 - If a bond at proposal is required, please specify:
 - Type (bid bond vs. performance/payment bond),
 - Amount (percentage or dollar value),
 - Validity period, and
 - Acceptable surety requirements.

Answer: A Performance and Payment bond is not required at the time of proposal submission. The successful proposer will be required to furnish the Performance and Payment Bond upon award of the contract. The Bond amount will be one hundred percent (100%) of the total contract value. Bonds will be required following Notice of Award and prior to execution of the contract. The bond must be issued by a surety company authorized to do business in the State of Louisiana.

3. **Question:** To quote services accurately, please provide annual (and, if available, monthly) tonnage reports for:
- Solid Waste (MSW)
 - Recycling - including any contamination tipping fees

- Green/Yard Waste
If separate, please also include any bulky waste tonnage

Answer: The City does not currently maintain historical tonnage reports for solid waste, recycling, green waste, or bulky waste generated within the City. Proposers should develop operational assumptions based on their professional experience serving communities of similar size and characteristics. The successful contract will be required to provide tonnage reporting during the term of the contract in accordance with the reporting requirements set forth in the RFP.

4. **Question:** The current contract's definition section references Bulky Waste (e.g., white goods and furniture) and includes a weight limit of 75 lbs. per bag/container. However, we did not find volume or item-count limits per household per scheduled collection day for bulky or green/yard waste in the RFP or draft contract.
- a. Please confirm whether the City intends to allow unlimited bulk and green/yard waste per household per scheduled collection day, or if there are specific limits (e.g., cubic yards per set-out, item counts, bundle sizes/lengths/diameters, or per-event limitations).
 - b. If unlimited, tonnage history and set-out statistics are essential for right-sizing collection resources; please provide any available historical tonnage data.

Answer: The RFP establishes preparation limits for green waste in Section 1.59 – Green Waste Collection. Green waste piles shall not exceed five (5) feet in height or four (4) feet in width, and individual bags or containers shall not exceed seventy-five (75) pounds. The City does not currently establish a specific numerical limit for bulky waste items placed for collection per household per scheduled collection events. As noted in response to Question No. 2, the City does not maintain historical tonnage data for solid waste, recycling, green waste, or bulky waste.

5. **Question:** Given the need to analyze bond requirements and review historical tonnage to properly scale equipment and routing, a brief extension would materially improve proposal accuracy. If acceptable, we request consideration for an extension to **March 26, 2026**, or another date the city prefers.

Answer: The proposal submission deadline is hereby extended to March 26, 2026. All other submission requirements remain unchanged.

6. **Question:** How many second or additional 96-gallon residential Solid Waste carts are currently deployed at households within the city?
- Are these additional carts included in the stated 4,700-unit count, or are they tracked separately?

Answer: The City does not track the number of additional residential carts deployed at individual households. Proposers should develop operational assumptions regarding cart quantities based on industry practices and/or experiences for communities of similar size.

7. **Question:** The RFP provides details regarding Green Waste collection frequency.
- Is the contractor also required to provide Bulk Waste collection at the same time as green waste, and if so, what is the required frequency?

Answer: The RFP does not require bulk waste to be collected at the same time as green waste. Proposers may propose operational methods and collection schedules for bulky waste that are efficient and consistent with industry practices, subject to approval by the City.

8. **Question:** How many **front-of-house handicap/disabled service customers** are currently being serviced in the City?

Answer: The City does not maintain a separate count of resident receiving handicap or disabled backdoor/front-of-house collection services.

9. **Question:** The RFP states that alternative collection methods may be required for locations inaccessible to standard collection vehicles (including Claiborne Place Condominiums).

- What is the **current size and type of truck(s)** used by the City's existing waste collection provider for Claiborne Place and these restricted-access locations?

Answer: As stated in the RFP, the Contractor shall provide appropriate equipment and collection methods necessary to service locations that are not accessible to standard collection vehicles.

10. **Question:** Section 13.21 – Liquidated Damages – The RFP doesn't provide an amount for non-performance. Can city provide the intended Penalty rate or percentage of contract value for non-performance?

Answer: The specific liquidated damage schedule has not been established in the RFP and will be incorporated into the final Contract Agreement negotiated with the selected Proposer.

11. **Question:** With respect to the above referenced RFP, I want to know the frequency being asked for the collection of bulky waste. The current contract states 2x per month collection, but the current RFP is not clear.

Answer: Bulky waste collection shall be provided citywide at a minimum of twice per month, consistent with the service level provided under the current contract. The Contractor may establish collection routes and schedules for bulky waste in a manner that maximizes operational efficiency, subject to approval by the City.

ACKNOWLEDGMENT OF ADDENDUM

Vendors shall acknowledge receipt of this Addendum by including it with their submitted proposal. Failure to do so may result in disqualification.

If you have any questions concerning this addendum, please contact Caroline Lobaugh via email (clobaugh@covla.com).

Company Name: _____

Signature: _____ Date: _____

END OF ADDENDUM No.2